Patron View Data Tab

The redesigned Patron View screen now puts a patron's demographic data in one, easy to access location. Under the Data tab there are three new tabs which are fully permission controlled:

- School\Identification
- Contact\Demographics
- QSP

Data can be edited on each of the three tabs and all changes saved with one click of the "Update" button. Before updating, you can revert any changes you have made by clicking the "Undo Changes" button.

School\Identification

The School\Identification tab contains school and patron identification information and allows the user to update the information based on their permissions.

Smith, Mary	Margaret	BD: 1/20/2006	DBS Elementary Sc	hool Grade 3
Patron Data Meal Status	Fees Lunch Account	Accounts School Program	ns Family Hist	ory
School\ldentification Conta	act\Demographics QSP			
District: DBS School District		Patron Id:	55555	
School: DBS Elementary School	- loc	Pin Number:	55555	
Locked: N	•	State Id:	1234567890	
Program: Select	-	SSN:		
Locked: Select	•	Active: Registered at PEI:	Y	
Grade: 3		Registered at FT.		
Homeroom: Jones, Betty				
Homeroom 2:				
Special Needs: N				
	(Undo Changes Update		Advanced Edit

Figure 1. This tab contains identification information for schools.

When permitted, the patron's school of attendance, program, Special Needs setting, and Pin Number can be updated.

The "Advanced Edit" functionality allows additional fields to be edited for adult patrons.

Contact\Demographics

On the Contact\Demographics tab, an email address can be edited or added and you can choose a letter language used for letter correspondence.

Patron Data	Meal Statu	is Fees	Lunch Account	Accounts	School Programs	Family	History
School\Identific	cation C	ontact\Demogra	aphics QSP				
Name:	Smith, Mary M	/largaret				В	irthday: 8/31/1999
Address:	1234 Anywhe	re Street				(Gender: F
	Our Town, C	0 12345				Et	hnicity: HISPANIC
Phone:	555-555-555	5				Lar	nguage: E
Email:							
Letter Language:	English	-					
				Reset	Update		

Figure 2. The Contact/Demographics tab includes contact information.

QSP

The QSP tab allows the editing of the QSP alert, dietary note, health alert, and the charge limit. In order to use the Health Alert, a specific permission is required to view the health alert. Additionally, the Export Low Balance option can be edited in this screen as well.

For more detailed information on the QSP tab and how it correlates to QSP4, click <u>here</u> and use the password "databusys0610" to access the document.

Patron Data Meal Status	Fees Lunch A	ccount Accounts	School Programs	Family	History
School\Identification Contact	\Demographics	QSP			
			7		Special Account: N
QSP Alert:				Patron Type: 9-12	
					Count As: Student
			7	0	Count As Subtype:
Dietary Note:				Ex	port Low Balance: N 🛛 🔻
Health Alert:					
Charge Limit:					
		Denet	L la data		
		Reset	Opdate		

Figure 3. The QSP tab includes health- and diet-related information.