Hello (Insert name here),

Our district is excited to announce that we are now using a new event ticketing software called, PaySchools Events! The system is simple to use, and makes it easy to track, collect, and manage payments for your event.

If you are ready to get started, simply click the follow the Tool-Kit link listed below and you will be provided with step-by-step instructions for event set-up, FAQs, Event information flyers and much more!

Event Organizer Tool-Kit Link: [https://payschools.com/?page\_id=15939&et\_fb=1&PageSpeed=off#](https://payschools.com/?page_id=15939&et_fb=1&PageSpeed=off)

Sincerely,

(Insert Name)